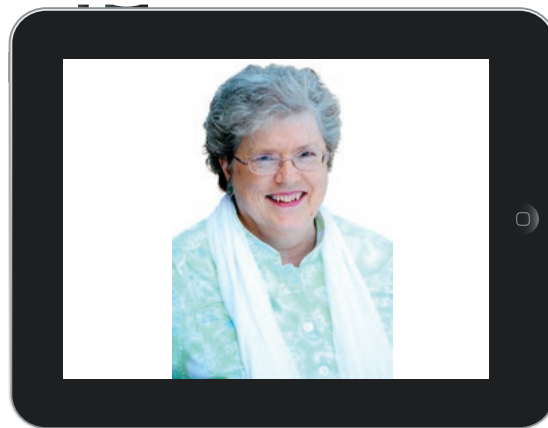


New online  
course!

# Take Control of Your Meetings Using Robert's Rules

PRE-REGISTER WITH ADVANCE DISCOUNT BY JUNE 30, 2019

COURSE OPEN FOR REGULAR REGISTRATION JULY 1-16, 2019



**O**ut-of control meetings increase your liability risk and result in wasted time and effort. This self-paced online course will equip you to run controlled, fair and democratic meetings.

**Registration open until July 16, 2019 ONLY.**

You will have as long as you like to finish the course.

Check out a sample free lecture at  
[robertsrulesonlinecourses.com](http://robertsrulesonlinecourses.com)!



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- Do you wish your meetings were more productive?
  - Would you like to master the tools to run meetings efficiently?
  - Are you tired of people speaking too long or being rude to others?
  - Take our course to absorb the best of Robert's Rules!

## CURRICULUM

UNIT	CONTENT	UNIT	CONTENT
<b>Unit 1</b>	<b>Introduction</b>	<b>Unit 5</b>	<b>The chair says...</b>
1	Why this course?	1	What to say
2	Two types of organization	2	How to say it
3	Why Robert's Rules?	<b>Unit 6</b>	<b>When problems persist</b>
<b>Unit 2</b>	<b>Rights of board members</b>	1	Time limits
1	No one may speak twice	2	Sanctions
2	More rights	3	When chair is out of line
<b>Unit 3</b>	<b>Label inappropriate remarks</b>	<b>Unit 7</b>	<b>Conclusion</b>
1	Five inappropriate remarks	1	Review
2	First Amendment	2	The right kind of control
<b>Unit 4</b>	<b>Point of Order and Appeal</b>		
1	Point of Order		
2	Appeal		

## PRICING

In honor of our launch, this course has been discounted from the regular fee of \$197 to \$97. In addition, **if you preregister by June 30**, you will receive an additional discount for a special advance price of \$67. **All registration closes at midnight on Tuesday, July 16, 2019.** Once you register, the course will be available to you as long as you wish.

The course is presented by Ann G. Macfarlane, a Professional Registered Parliamentarian. It consists of 16 short video lectures averaging 6 minutes each.. They are easy-to-digest little bites that you can watch on your phone or computer at a time that suits your schedule. Total time less than 2 hours. 33 reference PDFs are also included — a practical resource for the future.

Visit [robertsrulesonlinecourses.com](http://robertsrulesonlinecourses.com) for full details.

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